

JOINT SCS WORKING PARTY FOR ADUR & WORTHING

Key Components for Terms of Reference

Purpose

To oversee and manage the preparation of a joint SCS (Sustainable Community Strategy) for Adur & Worthing, for endorsement by the LSPs (Local Strategic Partnerships) of Adur and Worthing and the District and Borough Councils.

Approach

The Joint Working Party will ensure the SCS is based on robust data and evidence from the local area and its population (building on the work already in progress to produce the Local Development Framework Core Strategies) to establish a shared local vision for Adur and Worthing and priorities for action amongst partners. The aim is to form a coherent set of stories and plans, built on robust data analysis and participative engagement with elected members, partners, businesses and local people.

The Joint Working Party will promote a coordinated consultation process amongst all partners, and ensure that the thematic partnerships adopt a shared approach wherever feasible. The thematic partnerships will play a key role in providing advice and information to the Working Party, and in suggesting and contributing to relevant consultative processes.

West Sussex County Council will be invited to fully participate in the process so that there is a joint approach to assessing needs and opportunities, and a 'joined up' approach to agreeing priorities and targets, to allocating resources and to taking action through the Local Area Agreement (LAA)

The Joint Working Party will take responsibility for ensuring that the SCS presents a clear, longterm strategic vision for the local area, identifying the key spatial areas for specific physical, economic, social and environmental

interventions, providing strong leadership for other relevant local partner plans and strategies (particularly local planning strategies).

The SCS will be linked to a common performance management framework for the LAA and the Local Development Framework(s), and a common reporting format for public agencies.

Timetable

For completion

Accountabilities

1. **Thematic partnerships** will be accountable to the **Joint Working Party** for:
 - participating in and co-ordinating relevant consultation arrangements
 - providing a clear analysis of data and evidence for their own area of work, with recommended priorities, targets and actions
 - operating effective performance management arrangements

2. The **Joint Working Party** will be accountable to the **District Councils and the LSPs** for:
 - overseeing and managing the preparation of a joint SCS for Adur & Worthing
 - presenting the joint SCS for endorsement by the LSPs and District Councils within agreed timescales
 - developing and operating effective performance management arrangements

3. The **joint SCS** will be available to the **joint scrutiny arrangements of Adur and Worthing District Councils**.

4. Both the process and the strategies may be subject to review by the **Audit Commission** under the new CAA (Comprehensive Area Assessment) arrangements.

Membership of Joint Working Party

Leader (or Deputy) from both Adur and Worthing District Councils.

Chief Executive for Adur and Worthing District Councils

Director with lead responsibility for SCS and LDF Core Strategy

WSCC councillor

WSCC officer

Sussex Police representative

West Sussex Fire & Rescue Service representative

Primary Care Trust (PCT) representative

Joint Community Wellbeing/Planning Manager

College representative

Business representative

VCS representative

Representative from Adur LSP

Representative from Worthing LSP

GOSE invitee