



Worthing Together Meeting
20 April 2005 in the Gordon Room, Worthing Town Hall

CHAIR	✓	John Robinson
SECTORAL GROUPS		
Voluntary Sector Forum	✓	Julia Carrette
Crime & Disorder Reduction Partnership	✓	Roy Barraclough
Worthing First	✓	Roger Foregard
Local Planning Group for Community Health and Social Care	A	Farhang Tahzib
Housing	✓	Tony Chasteauneuf
Worthing Learning Network	✓	Trish Tame
Culture and Leisure	✓	Jo Hutchinson
Transport	A	Martin Downy
INVESTORS IN WORTHING		
Worthing Community Partnership	✓	Jane Claxton
Area Investment Framework	✓	Paula Welland
ENVIRONMENTAL CHAMPION		
Environment Agency	A	Katrina Rankin
FAITH GROUPS		
Churches Together in Worthing	✓	Mike Tyler
MAIN POLITICAL PARTIES		
WBC Conservatives	✓	Ann Barlow
WBC Liberal Democrats	✓	Bob Smytherman
WSCC		Nick Rodgers
NEIGHBOURHOOD CHAMPION		
Worthing Council of Community Assns	✓	Ian Richardson
MAJOR SINGLE ORGANISATIONS		
AAW Primary Care Trust	✓	Catherine Scott
Sussex Police	✓	Chief Inspector Jason Taylor
Worthing & Southlands Hospital Trust	✓	Martin Pearson (from 10.20 am)

GOSE	✓	John Crow
------	---	-----------

Mike Kendall	✓	WSCC
Haydn Smith	✓	WBC
Malcolm Bray	✓	WSCC
Bill Minton	A	WBC
Dale Thomson	A	WBC
Anne Jones	✓	WBC
Julian Carrington	✓	WBC

1. John Robinson chaired the meeting and welcomed those who were attending a *Worthing Together* steering group meeting for the first time.

2. Minutes of last Meeting

The Minutes of the Meeting held on 24 February 2005 were agreed as an accurate record.

3. Matters Arising

Haydn reported that he is working towards a first meeting for a combined **Environment and Transport sectoral group** in May 2005.

Anne reported that the **communications sub group** has yet to meet. John suggested that it would be good to arrange a meeting before the end of May 2005.

Mike Tyler reported that the meeting of agencies interested in working with local residents in the Durrington area had already taken place. He will report further on this in due course.

Ann Barlow reported that a decision on the report submitted to the WBC cabinet meeting on 9 March on the current situation in relation to the **Seafront Cycle Route** had been deferred to allow for further work to be undertaken by West Sussex County Council.

4. Chairing *Worthing Together*

Julian reported that John had been involved with *Worthing Together* since the first stakeholder conference in January 2002 and had been chair since May 2002. In the light of his new situation he has reluctantly relinquished this position from 31 March 2005. Thanks were extended to WSCC and Worthing Homes for their financial contributions towards retaining John's services.

Julian reported that there had been no nominations from within the steering group for a chair by the closing date. However, subsequently, Farhang Tahzib, Director of Public Health at AAW PCT had been nominated and was willing to stand for election. He is also currently chair of the local planning group for health and social care (LPG) and the LPG's representative on the steering group. Following discussions with Farhang, and bearing in mind the wide-ranging remit of the chair's job description, it is envisaged that a vice chair will also be elected in due course.

Roger Foregard proposed that Farhang be accepted as Chair of *Worthing Together*, this was seconded by Cllr Ann Barlow and agreed unanimously.

Following requests from various partners, John Robinson agreed to write to Farhang outlining what he felt he could contribute to *Worthing Together* in the future.

5. Proactive Partnership Focus

John referred the meeting to item 6 of the minutes of the last meeting which outlines the *raison d'etre* of both the proactive and reactive partnership foci. The first proactive partnership focus of 'To actively promote volunteering opportunities to staff' had been chosen at that meeting as an action to which all partners can make a contribution.

Julia passed round copies of an A4 booklet she had compiled entitled 'Information, Examples, Extracts from Guidance and Comment on Employee Volunteering (EV)'.
2

A proper EV policy with the employer as well as the employee contributing can be a strategic business tool to develop and retain staff. It can also improve relationships between organisations in the town and affect how customers perceive businesses. A lot of employers think about team volunteering events as a good public relations exercise but there are not many opportunities for one-off activities and a lot more scope for regular input. Worthing Volunteer Bureau publishes a list of 200-300 volunteering opportunities in Worthing every quarter.

Julia will develop this further and email partners with further information to use in their own organisations. This paper will also clarify how employee volunteering will contribute to the goals in *The Town We Want*. The Community Planning team will also email partners with a form to map what is already going on in the area of Employee Volunteering and what is possible within their own organisations.

6. Reactive Partnership Focus

Action Plans were distributed outlining progress so far and help that partners can give to support items a) and d) – **see attached**.

- a) Carry out a needs audit of the local voluntary and community sector – see action plan. Offers of help to Julia as soon as possible please Tel 01903 528619.
- b) Improve the support and assistance available to victims of hate crime and domestic violence and encourage the victims of these crimes to report offences to the authorities. Ann Barlow reported that there had been progress on domestic violence. The Community Safety Manager will be working on this action in due course.
- c) Encourage the reduction and recycling of waste achieving Government targets by 2006. Haydn is working on an action plan for this.
- d) Establish a Recovery Project for homeless people with substance misuse problems – see action plan. Tony has secured £100,00 from Supporting People development fund towards the revenue costs and £100,00 towards capital costs from Worthing Borough Council. The project needs revenue funding for 3 years. Tony is finding it particularly difficult to secure evidence of need to add weight to bids to trusts for finance. Offers of help to Tony as soon as possible please Tel 01903 832921.

Ann Barlow offered to set up a meeting with interested parties re the Recovery Project.

- e) Promote a Public Health Toolkit

Catherine Scott reported that LSPs are central to delivering the Choosing Health White Paper. A local delivery plan was still in production which will guide the PCT's relationship with its partners including how to promote the Public Health Toolkit. Catherine will update partners at the next steering group meeting.

7. Building the Capacity of *Worthing Together*

Those present filled in a questionnaire based on John Robinson's Paper which had been emailed with the meeting agenda. John took the meeting through the paper pausing to allow partners to complete the questionnaire at relevant points. These papers were collected and will be collated to take these issues forward. **If you did not hand in your paper at the end of the meeting (!) or were not there (see attached) it's not too late to take part!**

There was some discussion about the lack of resources available to *Worthing Together*. Julia asked about the links between West Sussex Strategic Partnership, Public Services Agreements and District LSPs as there are resources available to meet PSA targets (see next agenda item re *Worthing Together* involvement in PSA2). Catherine Scott felt the PCT might be able to help with capacity issues through 'bending' posts to meet needs once these were clear.

John Crow was tasked with finding out what help GOSE can provide to *Worthing Together*.

It was also felt that an organisation chart showing the existing relationships between the various organisations and sectoral groups (eg CDRP, LPG) and *Worthing Together* would be very helpful for everyone to see the existing structure. Julian will progress this.

The Community Planning team will meet with Farhang as soon as possible to take this forward.

8. Public Service Agreement (PSA) 2

Malcolm Bray, Head of Community Planning at WSCC, gave a presentation on PSA 2 (**see attached**). It was agreed that key people from the sectoral groups would be asked to come up with key priorities for each Community Strategy goal by mid May. Julian will email partners explaining how to go about this.

9. LSP Link People

Julian reported that

- a. Farhang Tahzib sits on the West Sussex Strategic Partnership
- b. Paula Welland is *Worthing Together's* link with the Coastal West Sussex Area Investment Framework (AIF)
- c. Julia Carrette has offered to be the *Worthing Together's* link person with the Town Centre and Seafront Masterplanning Project Management Group

10. Date of Next Meeting

To be notified following discussions with Farhang Tahzib but likely to be towards the end of May 2005.