



**Minutes of Meeting of Worthing Together held on
6 September 2005 in the Gordon Room, Worthing Town Hall**

CHAIR	✓	Farhang Tahzib
SECTORAL GROUPS		REPRESENTATIVE
Voluntary Sector Forum	✓	Julia Carrette
Crime & Disorder Reduction Partnership	✓	Roy Barraclough
Worthing First	✓	Roger Foregard
Local Planning Group for Community Health and Social Care		(Vacant)
Housing	✓	Tony Chasteauneuf
Worthing Learning Network		Trish Tame
Culture and Leisure	✓	Jo Hutchinson
Transport and Environment	✓	Martin Downy
INVESTORS IN WORTHING		
Worthing Community Partnership	✓	Jane Claxton
Area Investment Framework	✓	Kate Scales
YOUTH ORGANISATION		
WSSC Youth Service	A	Kevin Martin
FAITH GROUPS		
Churches Together in Worthing	✓	Mike Tyler
NEIGHBOURHOOD CHAMPION		
Worthing Council of Community Associations	✓	Ian Richardson
LOCAL AUTHORITIES		
Worthing Borough Council	✓ ✓ ✓	Cllr Ann Barlow Cllr. Bob Smytherman Tim Everett (non-voting)
West Sussex County Council	✓ A ✓	Cllr. Colin O'Neill Mike Kendall (non-voting) Philip Coleman (for Item 1 only)
OTHER MAJOR ORGANISATIONS		
Adur, Arun & Worthing PCT	✓	Gill Blackwood
Worthing & Southlands Hospitals Trust	✓	Martin Pearson
Sussex Police	✓	Chief Insp Jason Taylor
OBSERVER		
GOSE	A	John Crow
SUPPORTING OFFICERS		
WSSC	✓	Robin Davison
WBC	A	Haydn Smith
WBC	✓	Julian Carrington
WBC	✓	Anne Jones
WBC	✓	Clare Mangan

1 **West Sussex Local Area Agreement (WS LAA)**

Philip Coleman, Head of Policy WSCC and Co-ordinator of WS LAA, gave a presentation on the implications for Worthing of the WS LAA which is currently being drawn up across four areas: Better Skills for a Better Future, Feeling Safer, Better Health for All and Sustainable Communities.

There was consultation on the various priority areas, governance issues, involvement of LSPs, and the opportunities the LAA will offer to further develop and enhance partnership arrangements and improve the quality of life of all people in the area.

In a subsequent discussion, Jane Claxton and Kate Scales spoke about the work being undertaken to align the current Coastal Area Investment Framework priorities with the LAA.

It was agreed that the development of the WS LAA would be a standing item on the LSP agenda.

Action: Partners were requested to make comments on the previously distributed Draft LAA Framework Version 5 direct to Philip Coleman (philip.coleman@westsussex.gov.uk)

2 **Agreement of Minutes** of Meeting of 20 July 2005. These were agreed as an accurate record with the following two corrections:

Page 5 Volunteering Programme

'Robin Davison reported that WSCC had recently *launched* its Employee Volunteering Scheme.

Page 6 County Local Committees

The addition of 'County Local Committees are also a decision-making body'.

3 Matters arising not on the Agenda

a. **Worthing Area Transport Plan**

Martin Downy reported that he would be speaking on behalf of *Worthing Together* at a Worthing Borough Council Overview and Scrutiny Committee meeting on 6 September regarding the proposed seafront cycle route.

A single A4 sheet summarising the key points of the Worthing Area Transport Plan and issues and actions for LSP partners to take forward was distributed. It was agreed that Transport would be a main agenda item at the next steering group meeting to discuss the County and Worthing Local Transport Plan and its implications for the partners.

b. **Worthing Together Vice Chair – update**

Further to a nomination by Julia Carrette and the full approval of the steering group, Jane Claxton was confirmed as Vice Chair of *Worthing Together*.

c. **Worthing Masterplan & Local Development Framework (LDF)**

Julia Carrette updated the meeting on the Masterplanning Process in her capacity as *Worthing Together* link person. Issues currently being discussed include bringing key sites in to the masterplanning process, the use of land and land assembly, business ownership, parking and the layout of the town. Clare Mangan (WBC Strategic Housing & Planning Manager) updated the meeting on the LDF process which is closely linked with the Masterplanning Process. The Masterplanning Consultants (EDAW) are currently working on their consultation process to involve the local community This will include groups which are not always consulted and *Worthing Together* members. A stakeholders' workshop is likely to be held on **Friday, 4 November** and invitations will be sent out in due course. Clare asked if partners could email her contact details of local groups for elderly people (clare.mangan@worthing.gov.uk).

Ann Barlow commented that it would be good to have the input of community associations and voluntary organisations into this process, as building a town centre community is more than just attracting business. She is also keen to make the most of any developers' contributions.

It was agreed that the Worthing Masterplan and progress with the LDF would be a standing agenda item.

d. **Coastal West Sussex Area Investment Framework (AIF)**

Kate Scales said that the main concern of the AIF process at present was avoiding duplication with the LAA. AIF priority areas include education, skills and business support, infrastructure issues, sustainable communities and a focus on areas of need along the coastal strip. AIF Updates are also a standing agenda item.

4 **Update on agreed actions**

a. **Appointment of LSP 'Business / Programme Manager'**

Farhang reported that he hoped to be able to advertise this post by the end of September.

b. **Communications / Newsletter**

There was discussion on the newsletters which many local authorities currently send out to all their residents and it was suggested that WBC may wish to consider this and link it with the proposed communication strategy of the LSP partners.

Due to holidays the communication subgroup has not yet been convened to take this issue forward. Current 'volunteers' are Farhang Tahzib, Ann Barlow, Roger Foregard, Julia Carrette, Bob Smytherman, Robin Davison and Julian Carrington. Roger also offered to contact the marketing person on Worthing 1st to see if she was willing to help. Julia Carrette also mentioned the 'Meet the Media' event that the CVS is organising on Friday 11 November. Please contact Julia for more details of this event.

Action: Contact Julian if your name does not appear on the above list and you wish to be involved in this meeting. Julian to organise first meeting.

c. **Annual Report**

Julian is still working on this. In this context, the need for partners to return the updated Action Plans requested by Anne was reiterated. Despite the end of August deadline several are still outstanding. The intention is to finalise a draft by the next LSP meeting and have the Annual Report printed for distribution at the Stakeholder Event.

Action: Return completed Action Plans to Anne as soon as possible. Julian to complete draft.

d. **Stakeholders event**

Julian ran through the 'Proposed Stakeholder Event' paper that had been emailed to partners prior to the meeting. It was felt that in view of the amount of information we are seeking to disseminate, the event needed careful handling so that attendees were not 'talked at' but encouraged to actively participate in agreeing LSP priorities and work programmes. A date of the morning of **Tuesday, 22 November** and a venue of The Barn, Field Place were subsequently agreed.

Action: Volunteer to Julian please for participation in Stakeholder Event Logistics Group

e. ***Worthing Together* Future Programme of Work**

Farhang explained that various possible areas are currently being considered by partners including:

- Working Together for a Healthier Worthing
- Promoting Volunteering (already agreed by partners)
- Youth focus (to be explored with WSCC Youth Service, the Youth Mayor and Mike Tyler on behalf of Worthing Churches)

Action: CP Team to organise meeting re youth issues in the town with Farhang, Mike Tyler, Kevin Martin, Youth Mayor

5 **WBC Medium Term Financial Strategy**

A letter and questionnaire relating to this item had been circulated to partners prior to the meeting. Tim Everett explained that the Council has recently undertaken a review of spending priorities and non-priorities. A list of services for possible change in the future has been prepared as the basis for consultation with key partners and the public.

Partners had also been emailed prior to the meeting a letter from Julia Carrette regarding the proposal to review the Council's funding to Dial a Ride and a document relating to Lovett Court was also distributed to those present.

There was wide discussion and debate about some of the various issues highlighted by the review by WBC, the process, and the role of *Worthing Together* in the process.

It was agreed that the LSP would receive and note the paper for information. Individual partners and organisations were encouraged to give feedback directly to Tim Everett at

WBC with their views and options. Tim would feed these comments into the consultation process.

It was felt that the paper provided an opportunity for the LSP to reflect on its role, ways of working and supporting partners, and working together in partnership to improve the quality of life for all and to meet the needs and aspirations of local people.

6 The **Director of Public Health's Annual Report** was received by the LSP and copies distributed to all partners.

7 **Dates of future meetings**

Next Steering Group Meeting

Tuesday, 18 October 2005 - 10 am in the Gordon Room, Worthing Town Hall

Stakeholders Event

Tuesday, 22 November 2005 am in The Barn, Field Place

Subsequent to the meeting the Chair has agreed the following dates for meetings in 2006. All meetings will commence at 10 am and will be held in the Gordon Room, Worthing Town Hall.

Tuesday, 24 January 2006

Tuesday, 21 March 2006

Tuesday, 16 May 2006

Tuesday, 11 July 2006

Tuesday, 19 September 2006

Tuesday, 14 November 2006