

**Attendance Sheet for Meeting of Worthing Together LSP on
25 September 2007 in the Gordon Room, Worthing Town Hall**

CHAIR	√	Farhang Tahzib
PARTNERSHIPS		REPRESENTATIVE
Voluntary Sector Forum	√	Julia Carrette
Crime & Disorder Reduction Partnership	√√	Roy Barraclough (+ Andy Tonks)
Worthing First	√	Roger Foregard
Health and Wellbeing Partnership	A	Catherine Scott
Learning Network	√	Doreen Barry
Community Arts Council	A	Jo Hutchinson
Youth Forum	√	John Thorpe
Transport & Environment	*	Roger Foregard
Churches Together in Worthing	√	Mike Tyler
Worthing Council of Community Associations	√	Ian Richardson
Worthing Community Partnership	√	Jane Claxton
Area Investment Framework	A	Sharon Ward
YOUTH ORGANISATION		
WSCC Youth Service	A	Kevin Martin
LOCAL AUTHORITIES		
Worthing Borough Council	√ √ A	Cllr Joan Bradley (for Cllr John Rogers) Cllr Bob Smytherman Tim Everett (non-voting)
West Sussex County Council	√ A	Cllr Colin O'Neill Clare Gardiner (non-voting)
OTHER MAJOR ORGANISATIONS		
West Sussex PCT	√	Debra Balfour
Environment Agency	√	Carina Strutt
Sussex Police	A	Chief Insp Sharon Rowe
SUPPORTING OFFICERS		
WBC	A	Julian Carrington
WBC	√	Laura Johnson
WBC	A	Anne Jones
WBC	√	Norma Ndoping
WBC	√	Tina Favier

* Previously recorded on the record of attendance, ie member represents more than one partnership/organisation

There were no declarations of interest.

**WORTHING TOGETHER LSP STEERING GROUP
MAIN POINTS FROM THE MEETING HELD ON TUESDAY 25 SEPTEMBER 2007**

ITEM	TITLE AND BRIEF DETAILS	ACTION
1	<p>Main points from the previous meeting held on 05 June 2007 were agreed without changes.</p>	
2	<p>Matters arising</p> <p>(i) It was agreed that having adopted the recording of main points of meeting only, rather than full minutes, it was necessary to avoid omission of outcomes, whether major or minor.</p> <p>(ii) Laura Johnson (for Julian Carrington) spoke on Local Area Agreement 2 and West Sussex Sustainable Community Strategy. A meeting was held on Monday 24th September with the Boroughs and Districts from the County to feed into a Countywide Sustainable Community Strategy. It is envisaged that the Countywide Strategy would then inform the LAA2 refresh due in April 2009.</p> <p>(iii) Julia Carrette spoke on the necessity for a forthcoming 'bus campaign' following adoption of the ISCS.</p>	
3	<p>Draft Interim Worthing Sustainable Community Strategy</p> <p>(i) Laura Johnson on behalf of Julian Carrington, explained why the strategy was for an interim period of approximately 18 months, and provided an overview of it. A final version will be produced in the light of feedback from stakeholders, which she requested be given on a form she provided. The Partnership Event on 14 November would mark the end point of the consultation.</p> <p>(ii) Roger Foregard outlined ways forward to a clean and green town, with special emphasis on sustainable transport issues. It was agreed that the issue of sustainability must not be lost sight of and that Council decisions on operational issues will influence and reflect this.</p> <p>(iii) Roy Barraclough said the ISCS reflected the effective direction CDRP was pursuing to achieve a safe town, and he informed the meeting of the adoption of the County's SPARK program for monitoring and auditing. Note was taken of Ian Richardson's suggestion for a re-phrasing of 'Support for Domestic Violence'. 'Alcohol' could be regarded as being included as a drug in the term 'drug abuse' and the misuse of alcohol featured as an issue in the context of 'A healthy town'.</p>	<p>Steering Group members have till 17 October 2007 to provide feedback on Worthing ISCS (form provided).</p> <p>Important that LSP Transport & Environment Partnership has high level WBC & WSCC representation.</p> <p>CDRP to consider re-phrasing 'Support for Domestic Violence'.</p>

	<p>(iv) In the context of a prosperous town', action plans were expected from Economic Development, Masterplanning, Culture / Leisure, and Learning. It was agreed that an Economic Development Strategy should no longer be regarded as longer term, and should be linked with the County-wide strategy and corresponding funding. Doreen Barry explained that the Learning Network is not so much new as adopting a new focus on local issues.</p> <p>(v) It was agreed that 'learning' was an important element in achieving a healthy town, as well as in achievement of other goals, but as for any cross-cutting issue, it was necessary to focus on it in a particular section of the SCS; it was included under Goal 6.</p> <p>(vi) Laura Johnson explained that the targets for a town where local people are active and involved, were mainly from Outcome 22. Julia Carrette said that bringing Outcomes 21 and 22 together gave them more meaning, and that the Communications Sub Group should pick up equality and diversity issues.</p> <p>(vii) In the context of 'a town offering a bright future for our next generations, John Thorpe gave a briefing on the Durrington Project, MEND, youth development activity and youth volunteering. Cllr O'Neill said that WBC and Worthing Together had the duty to highlight needs to WSCC.</p>	<p>Julian Carrington to raise priority of an Economic Development Plan from 'longer term' and take into account remarks on Learning Network.</p>
4	<p>The Rogers Review of Regulatory Services</p> <p>Keith Chamberlain gave a presentation of the Rogers Regulatory Review and explained how the Council is seeking to deliver against the four national priorities identified in the Review, and to identify important local priorities. These could include bringing empty properties back into use, improving local sea water quality and improving local taxi services.</p>	<p>Partners to feed back to John Mitchell or Keith Chamberlain within 4 weeks. John Mitchell to brief Steering Group on decision on local regulatory priorities, when decided, so that these can be built into the SCS.</p>
5	<p>Sub Group Reports</p> <p>(i) Laura Johnson provided an update on Outcome 22 performance and included mention of a new proposal on breastfeeding, to be discussed the following day. Farhang Tahzib was disappointed that the Activities Voucher Scheme was still on red. Cllr Joan Bradley enquired whether cervical screening and weaning babies were not still issues needing attention in the Asian community and Debra Balfour undertook to look into this. Doreen Barry expressed willingness to involve the Learning Network. Julia Carrette said the work in this area was driven by the BME Community Enterprises, which included both health and education</p>	<p>Laura Johnson to change status of Activities Scheme to green.</p> <p>Debra Balfour to look into availability of relevant statistics.</p>

	<p>professionals.</p> <p>(ii) Mike Tyler presented the minutes of the first meeting of the Think Tank Sub Group, held on 25 July 2007 and said the date of the next meeting would be 22 October, not 09 October. An agenda was to follow. The Steering Group confirmed the proposed terms of reference for the Think Tank, and Mike Tyler expressed a hope for improved attendance and for volunteers for work involving Internet searching. Julia Carrette and Debra Balfour expressed concerns over the idea of poverty hearings, and suggested the use of tapes, edited, if need be, whose use would be approved by the speakers.</p>	<p>Improved Think Tank attendance 22 October.</p> <p>Volunteers for Internet searching.</p> <p>Think Tank to give consideration to the views of Julia Carrette and Debra Balfour on the risks of poverty hearings being perceived as abusive.</p>
6	<p>Progress through Partnership Programme – Update</p> <p>Laura Johnson spoke of £6,000 of funds for training in the context of capacity building, the funding having been provided on the basis of our self assessment. Julia Carrette, Mike Tyler and Jane Claxton accepted Laura's invitation to a meeting to consider the best use of these funds.</p>	<p>Laura Johnson to arrange meeting with Julia Carrette, Mike Tyler and Jane Claxton.</p>
7	<p>Worthing Together Partnership Event 2007</p> <p>A reminder was given of this event, to be held 14 November, 09.30 to 13:00 at the Barn, Field Place</p>	<p>Attendance to be arranged.</p>
8	<p>Standing items</p> <p>(i) <i>Worthing County Local Committee</i> minutes were circulated. Cllr O'Neill invited suggestions for 'hot issues' to be discussed.</p> <p>(ii) <i>Coastal West Sussex</i> funding will cease 31 March 2008.</p> <p>(iii) Julia Carrette said there would be a project meeting the following week on the <i>Worthing Master Plan</i>.</p>	<p>Suggestions to Cllr O'Neill for 'hot issues' to be discussed at CLCs.</p>
9	<p>Any other business None.</p>	
10	<p>Confirmation of remaining 2007 meetings</p> <p>Dates were confirmed:</p> <p>Extra Steering Group Meeting (to discuss <i>Fit for the Future</i>): Tuesday 16 October at 10:30 in the Gordon Room</p> <p>Partnership Event: Wednesday 14 November 09:30 – 13:00 at the Barn, Field Place</p>	
11	<p>Dates for 2008</p> <p>To be arranged.</p>	<p>Dates to be agreed</p>