

**MEETING OF WORTHING TOGETHER LSP ON
THURSDAY 28 FEBRUARY 2008
IN COMMITTEE ROOM 2, WORTHING TOWN HALL**

Attendance

CHAIR	A	Farhang Tahzib
PARTNERSHIPS		
Voluntary Sector Forum	√	Julia Carrette
Crime & Disorder Reduction Partnership	A	Roy Barraclough
Worthing First	A	Roger Foregard
Health and Wellbeing Partnership	A	Martin Sherred
Learning Network	A	Anne Parkinson
Community Arts Council	√	Jo Hutchinson
Children & Young People Forum	A	John Thorpe
Transport & Environment Partnership	A*	Roger Foregard
Churches Together in Worthing	√	Mike Tyler
Worthing Council of Community Associations	A	Ian Richardson
Worthing Community Partnership	A	Jane Claxton
Coastal WSx 21 st Century (AIF)	A	Sharon Ward
YOUTH ORGANISATION		
WSCC Youth Service	A	Maralyn Smith
LOCAL AUTHORITIES		
Worthing Borough Council	√	Cllr John Rogers (Chair for this meeting)
	√	Cllr Hazel Thorpe (for Cllr Bob Smytherman)
	√	Tim Everett (non-voting)
West Sussex County Council	√	Cllr Colin O'Neill
OTHER MAJOR ORGANISATIONS		
West Sussex PCT	√	Debra Balfour
Environment Agency	A	Carina Strutt
West Sussex Fire & Rescue Service	√	Andy Tonks
Sussex Police	A	Chief Insp Sharon Rowe
SUPPORTING OFFICERS		
WBC	√	Julian Carrington
WBC	√	Norma Ndoping

* Previously recorded on the record of attendance, ie member represents more than one partnership/organisation

- 1 **Welcome**
- 2 **Apologies (above = A)**
- 3 **Declarations of interest**
None.

Main Points

ITEM	TITLE AND BRIEF DETAILS	ACTION
4	<p>Main points from the previous meeting held on 25 September 2007 were agreed with the following amendments:</p> <p>Item 5, Sub Group Reports:</p> <p><i>Instead of:</i> 'Debra Balfour to look into possible need for education on cervical screening and weaning of babies in the Asian community.'</p> <p><i>Read:</i> 'Debra Balfour to look into availability of relevant statistics.'</p> <p><i>Instead of:</i> 'BME Coastal Strip'</p> <p><i>Read:</i> 'BME Community Enterprises'</p>	<p>Minutes to be amended accordingly.</p>
5	<p>Matters arising from minutes of previous meeting</p> <p>(i) <i>Item 4, Rogers Review of Regulatory Services:</i> Tim Everett provided an update on the Borough's actions following consultation with stakeholders. The following areas had been identified as local priorities:</p> <ul style="list-style-type: none"> • <i>Local environmental quality</i> • <i>Private sector housing standards</i> • <i>Noise</i> • <i>Taxi licensing</i> <p>Other priorities that would be kept under review were:</p> <ul style="list-style-type: none"> • <i>Improving local seawater quality</i> • <i>Contaminated land</i> <p>(ii) <i>BME take-up of cervical screening, under Item 5:</i> Debra Balfour reported that statistics on this could not be obtained from the national system used by GPs' surgeries; breakdown by ethnicity was available only for new patients. She had raised her concern over the issue. Currently, the only way to acquire such statistics would involve data collection, which would entail funding. For a project she is currently involved in, she has ensured that collection of data on ethnicity is built into the action plan.</p> <p>(iii) <i>Item 6, PtP:</i> Julian Carrington confirmed that a meeting of LSP partners (called by him) had been held.</p> <p>(iv) <i>Item 8, CLCs:</i> Colin O'Neill expressed disappointment that he had received no suggestions for 'hot topics' to be discussed at County Local Committees.</p> <p>(v) <i>Fit for the Future (FFF):</i> Julian Carrington provided copies of the minutes of the extra Steering Group Meeting, held on 16 October 2007, to discuss FFF, and copies of a letter subsequently written to the Chief Executive of West Sussex PCT. Debra Balfour</p>	

	<p>reported that the consultation time has been extended, and she described the 6 options currently being considered in the light of feedback and the Catto Review. Details of the current situation were contained in eBulletin 28 of 20 February 2008, copies of which she made available.</p>	
<p>6</p>	<p>Interim Worthing Sustainable Community Strategy (SCS)</p> <p>Julian Carrington reported that all feedback from the consultation on the Interim SCS (V3) had been collated and circulated to partners. Those groups which had contributed actions to the ISCS had been asked to confirm their contributions in light of the feedback. As a result, the current document (V4) contained a small number of changes.</p> <p>WBC officers meeting earlier in the week to review the Council's contributions had suggested three further amendments:</p> <ul style="list-style-type: none"> (i) Goal 5 (p11) – bring forward from Longer Term to Immediate Priorities the production of a Comprehensive Community Engagement Strategy; (ii) Goal 6 (p13) – delete 'diversionary' from Immediate Priority 3 and make CYP Forum lead partner (because diversionary youth activity already covered under Goal 2: A Safe Town); and (iii) Goal 6 (p13) – absorb Activities Voucher Scheme into Immediate Priority 3 rather than treat separately. <p>A proposal from Colin O'Neill was accepted, that the Councils referred to on page 3 (1.4) in the ISCS document be specifically named, as Worthing Borough Council and West Sussex County Council.</p> <p>There was also acceptance to including the PCT by name in the list of partners for Goal 4 (A Healthy Town) although it is a prominent member of the Health & Wellbeing Partnership which is mentioned throughout the Goal, and to drawing out in the document how the ISCS helps to meet emerging LAA2 priorities.</p> <p>It was agreed that there were too few partners present to agree the ISCS and therefore this item would be deferred to the next meeting of the Steering Group.</p>	<p>Signing off to take place at next Steering Group meeting on 26 March 2008.</p>
<p>7</p>	<p>Progress through Partnership – South East LSPs capacity-building programme</p> <p>Julian Carrington briefed members on credits to the value of £6,000 given to the LSP for training. Self evaluation led to the formulation of 4 agreed outcomes (as per schedule circulated with papers for today's meeting), all of which were to be addressed by September. Suggestions were welcome. A programme would need to be ready by the next meeting.</p>	<p>Julian Carrington to finalise programme to be ready for next meeting.</p>

8	<p>West Sussex plans and fit with Interim Worthing SCS</p> <p>Tim Everett outlined LAA 2 developments. Details are available in Bulletin 16 on the WSCC website: http://www.westsussex.gov.uk/ccm/content/your-council/plans-policies-reports-and-initiatives/local-area-agreement.en</p> <p>The Worthing SCS needs to indicate linkages to point to access to other funding. Julian Carrington said sign off of the West Sussex SCS was due June. A WSCC policy officer was to contact WBC and District Councils so that local issues were built in.</p>	
9	<p>Thematic Partnerships and LSP Sub-Group Reports</p> <p>(i) <i>LAA Development & Delivery Sub Group:</i> Outcome 22 performance was uniformly green or amber. The Sub Group takes reports of finances managed by Julian Carrington. The PCT had given an additional £50,000 from 'Choosing Health' budgets for addressing premature mortality in LNIAs. The Sub Group is meeting on 4 March to discuss inter alia the bidding procedure.</p> <p>(ii) <i>Think Tank:</i> A successful Poverty Hearing led to identification of a need for coordination between the agencies helping the poor.</p> <p>On the notes of the last Think Tank meeting, it was agreed that engaging the community in participatory budgeting posed a challenge. It was suggested that contact could usefully be made with:</p> <ul style="list-style-type: none"> • the proposed Youth Chamber of Commerce, on the idea for an incubator centre for young entrepreneurs • Greenhouse and Oak Grove School, on the eco centre idea • Sustrans, on the Cycle Incentive Scheme • Colleges, on internet researchers for Think Tank. <p>(iii) <i>Children & Young People Forum:</i> On the Proposed new Terms of Reference, Colin O'Neill put forward the view that the CYP was not in a position to fulfil some of the terms of reference, given that it did not have statutory or financial control over the agencies involved in achieving the outcomes of 'Every Child Matters'. This view was eventually accepted. Mike Tyler suggested that the problem would be solved if the word 'provide' in the first line under 2, were to be replaced by the word 'recommend' and if the word 'ensure' (first bullet point under 3 Aims and Objectives) were to be replaced by the word 'encourage'.</p>	<p>Mike Tyler and John Rogers to meet to discuss further and arrange for a report to Council.</p> <p>Mike Tyler to explore sources suggested.</p> <p>Julian Carrington to refer the Terms of Reference back to the Chairman of the Children and Young People Forum.</p>

	<p>(iv) <i>Communications Sub-Group</i>: It had been agreed that it was necessary to publicise the Interim Sustainable Community Strategy (SCS) once it was agreed. The Fire and Rescue Service was to provide its Bus for the purpose. There were no plans to hold a meeting until after the Interim SCS was approved.</p>	
10	<p>Creating Strong, Safe and Prosperous Communities – ‘Place-shaping’ statutory guidance</p> <p>The document showed the importance the Government attaches to LSPs.</p>	<p>Any questions to be addressed to Julian Carrington.</p>
11	<p>Standing items</p> <p>(i) <i>Worthing County Local Committees</i>: It was noted that these were ‘meetings in public’ rather than ‘public meetings’ and thus provided limited opportunity for members of the public to express their opinions, particularly in the light of a tendency to long agendas.</p> <p>(ii) <i>Coastal West Sussex</i>: No report received.</p> <p>(iii) <i>Worthing Master Plan</i>: The private sector was currently feeding into proposals for enhancing the town centre.</p>	<p>Reminder: Suggestions to Cllr O’Neill for ‘hot issues’ to be discussed at CLCs.</p> <p>Julian Carrington to request a report.</p>
12	<p>Any other business</p> <p>(i) <i>Twinning</i>: Jo Hutchinson reported on group visits arranged for March under the twinning arrangements with Germany.</p> <p>(ii) <i>Funding for Orchestra</i>: Jo Hutchinson reported on funding being provided by the Worthing Arts Council for a College orchestra to travel.</p> <p>(iii) <i>Voluntary Sector</i>: Julia Carrette provided copies of the Spring issue of the Worthing Council for Voluntary Service newsletter. She also invited members to the Voluntary Sector Forum on 04 March, which was to start at 1 pm, preceded by lunch at 12.30 pm.</p> <p>(iv) <i>Community Engagement</i>: Mike Tyler flagged up the need for some thought to be given to ways of achieving community engagement. It was acknowledged that this was a priority in the Interim SCS (Goal 5).</p>	
13	<p>Confirmation of scheduled meetings</p> <p>Dates were confirmed:</p> <p>26 March 2008 – major item ISCS agreement. 04 June 2008 24 September 2008 All meetings to be 14:30 – 16:30 in the Gordon Room</p>	