

**MEETING OF WORTHING TOGETHER LSP ON
WEDNESDAY 26 MARCH 2008
IN THE GORDON ROOM, WORTHING TOWN HALL**

Attendance

WORTHING TOGETHER CHAIR	A	Farhang Tahzib
PARTNERSHIPS		
Voluntary Sector Forum	A	Julia Carrette
Crime & Disorder Reduction Partnership	A	Roy Barraclough
Worthing First	√	Roger Foregard
Health and Wellbeing Partnership	A	Martin Sherred
Learning Network	A	Anne Parkinson
Community Arts Council	√	Jo Hutchinson
Children & Young People Forum	√	John Thorpe
Transport & Environment Partnership	√*	Roger Foregard
Churches Together in Worthing	A	Mike Tyler
Worthing Council of Community Associations	√	Ian Richardson
Worthing Community Partnership	A	Jane Claxton
Coastal WSx 21 st Century (AIF)	A	Sharon Ward
YOUTH ORGANISATION		
WSCC Youth Service	A	Maralyn Smith
LOCAL AUTHORITIES		
Worthing Borough Council	√ √ √	Cllr John Rogers Cllr Bob Smytherman Tim Everett (non-voting)
West Sussex County Council	√	Cllr Colin O'Neill
OTHER MAJOR ORGANISATIONS		
West Sussex PCT	A/A	Debra Balfour / Peter Hayward
Environment Agency	√	Carina Strutt
West Sussex Fire & Rescue Service	√	Andy Tonks
Sussex Police	A	Chief Insp Sharon Rowe
SUPPORTING OFFICERS		
WBC	√	James Appleton
WBC	√	Julian Carrington
WBC	√	Norma Ndoping

* Previously recorded on the record of attendance, ie member represents more than one partnership/organisation

1. Welcome

In Farhang's and Jane's absence, it was agreed that Roger would chair the meeting.

2. Apologies

Indicated above by 'A'.

3. Declarations of interest

None.

Main Points

ITEM	TITLE AND BRIEF DETAILS	ACTION
4.	<p>Main points from the previous meeting held on 28 February 2008 were agreed.</p>	
5.	<p>Matters arising from minutes of previous meeting</p> <p>(i) <i>Think Tank</i>: Julian Carrington extended an invitation to the meeting to be held on Thursday 10 April 2008 at 3 p.m. in the Gordon Room.</p> <p>(ii) <i>CYP Forum</i>: Meeting to be held on 29 May 2008 to agree revised terms of reference.</p>	<p>Interested members to participate.</p>
6.	<p>Interim Worthing Sustainable Community Strategy (SCS)</p> <p>(i) <i>Ensuring Partners' support</i>: Julian Carrington explained:</p> <ul style="list-style-type: none"> • no further comments had been received before the deadline of 20 March • Appendix would be attached • Links to LAA2 would be drawn out • Fire and Rescue Service was to be added to the structure diagram • Numbers in the goal pages in respect of the priorities did not represent prioritisation but were provided for cross-referencing purposes • updating was required of Goal 2 B) 2 (Develop early interventions with young people), to reflect the fact that funding has been agreed, and • the term 'Youth activity' under Goal 6 B) 3, replaced the previous 'Diversionary activity'. <p>The meeting agreed Roger Foregard's proposal that the specific mention of the Chamber of Trade and Commerce should be omitted from Goal 3 C) 2 in order to avoid giving the impression that businesses not belonging to this were excluded from being partners.</p> <p>(ii) <i>Signing off the Worthing Interim SCS</i> was agreed.</p> <p>(iii) <i>Next steps</i>: Finished document and action plans would be ready by the end of May 2008. The meeting accepted Tim Everett's proposal that monitoring should adopt the Covalent traffic light monitoring process, with a view to focussing on amber and red issues. It also accepted John Thorpe's view that the distribution of minutes of Children and Young People Forum meetings constituted a reporting procedure.</p>	<p>Julian Carrington to proceed with next steps.</p>

7.	<p>Progress through Partnership –LSP training programme</p> <p>(i) <i>Worthing Together Partnership Development Activities</i> (table circulated previously): were noted.</p> <p>(ii) <i>Opportunities to work with Adur in Partnership:</i> There was agreement in principle to the proposal to engage with Adur LSP through the ptp programme with a view to building on the commonality already existing by virtue of the LAA. A feasibility study into merging the two partnerships would facilitate identifying both similarities and differences.</p>	<p>Julian Carrington to explore possibilities for a joint event with Adur LSP.</p>
8.	<p>Publicising the Interim Worthing SCS – ‘Get on Board’</p> <p>The use of the Fire and Rescue Service bus (subject to availability) was warmly welcomed. Not only would this facilitate publicity, but also the collection of feedback from the community. Emphasis was placed on the need for staffing and other support from partners if the bus was to be used effectively. It was agreed that Adur should be involved in the programme to be drawn up.</p>	<p>Julian Carrington and the Communications Sub Group to initiate use of the bus in collaboration with Adur LSP.</p>
9.	<p>Any other business</p> <p>(i) Cllr O’Neill extended an invitation to a CLC meeting to be held that evening at the Education Centre, off Wiston Avenue.</p> <p>(ii) Tim Everett’s proposal was accepted that the LSP’s terms of reference including the question of appointments to the posts of Chair and Vice Chair should be looked into as part of the review of the LSP in the summer.</p>	<p>Interested members to participate</p> <p>Julian Carrington to take forward.</p>
10.	<p>Confirmation of Dates of meetings</p> <p>(i) <i>Steering Group</i> Wednesday 4th June, 2.30pm Wednesday 24th September, 2.30pm</p> <p>(ii) <i>Partnership Event:</i> Date to be agreed.</p>	