

**MEETING OF WORTHING TOGETHER LSP ON
TUESDAY 10 JUNE 2008
IN THE COMMITTEE SUITE, WORTHING TOWN HALL**

Attendance

WORTHING TOGETHER CHAIR	√	Jane Claxton (for Farhang Tahzib)
PARTNERSHIPS		
Voluntary Sector Forum	√	Julia Carrette
Crime & Disorder Reduction Partnership		VACANT
Worthing First	√	Roger Foregard
Health and Wellbeing Partnership	√	Debra Balfour for Martin Sherred
Learning Network	A	Anne Parkinson
Community Arts Council	√	Jo Hutchinson
Children & Young People Forum	√	John Thorpe
Transport & Environment Partnership	√*	Roger Foregard
Churches Together in Worthing	√	Mike Tyler
Worthing Council of Community Associations	A	Ian Richardson
Worthing Community Partnership	√*	Jane Claxton
Coastal West Sussex 21 st Century (AIF)	A	Sharon Ward
YOUTH ORGANISATION		
WSCC Youth Service	A	Maralyn Smith
LOCAL AUTHORITIES		
Worthing Borough Council	√ A A	Cllr Joan Bradley for Cllr John Rogers Cllr Bob Smytherman Tim Everett (non-voting)
West Sussex County Council	√	Cllr Colin O'Neill
OTHER MAJOR ORGANISATIONS		
West Sussex PCT	√*	Debra Balfour
Environment Agency	A	Carina Strutt
West Sussex Fire & Rescue Service	A	Andy Tonks
Sussex Police	A	Chief Insp Sharon Rowe
SUPPORTING OFFICERS		
WBC	√	James Appleton
WBC	√	Julian Carrington
WBC	√	Anne Jones
WBC	√	Norma Ndoping (notes)
GUESTS		
Adur District Council	√	Natalie Brahma-Pearl
Adur District Council	√	Gill Frost
West Sussex County Council	√	Neil Border
Worthing Churches Homeless Projects	√	Alison Gurney
Worthing Food Bank	√	Outi Clifford

* Previously recorded on the record of attendance, i.e. member represents more than one partnership/organisation

Declarations of interest

None.

Main Points

ITEM	TITLE AND BRIEF DETAILS	ACTION
1.	<p>Main points from the previous meeting held on 26 March 2008 were agreed.</p>	
2.	<p>Matters arising from minutes of previous meeting</p> <p>(a) Worthing Interim Sustainable Community Strategy: (copies distributed) to be presented to Cabinet on 16 June 2008. Action plans from Partners are still being followed up.</p> <p>(b) Partnership through Progress (PtP) LSP Training: £6,000 allocated to Worthing Together LSP through PtP to be spent on: the LSP review; engagement of members; a Community Engagement Strategy. Review to cover both Worthing Together (WT) and Adur in Partnership (AiP), and to consider whether merger feasible. Agreed there would be need for an extended meeting between the two LSPs, followed by consultation with the wider community.</p> <p>(c) 'Get on Board' (bus campaign): The Communications Sub Group needs to discuss strategy with AiP.</p>	<p>Community Planning Manager</p> <p>Community Planning Manager</p> <p>Communications Sub Group</p>
3.	<p>West Sussex Sustainable Community Strategy</p> <p>Two versions of the consultation leaflet made available, one more technical than the other, and Neil Border gave a presentation. Consultation taking place May, June & July and signing off expected to take place October.</p> <p>WT members, working in groups, made their contributions on templates provided.</p>	
4.	<p>West Sussex Stronger Communities Fund</p> <p>Anne Jones explained that £40,000 over two years, for VCS groups, was divided between Worthing Council for Voluntary Service, the Worthing Food Bank and Worthing Churches Homeless Projects.</p> <p>Julia reported:</p> <p>(a) Worthing VCS Forum: Four forums were held with themes relevant to Worthing Together thematic partnerships: two of these focused on children and young people, one on transport and one on older people.</p> <p>(b) New website for Worthing CVS: Original provider had withdrawn. Soon, it will be possible to advertise job vacancies on the website.</p> <p>(c) Worthing Food Bank: Outi Clifford reported that funding spent on marketing, computers, warehouse refurbishment, second hand vehicles, community food boxes, insurance and signposting services. Call for services of the Food Bank had exceeded expectations: with 40 agencies referring people to the Food Bank, over 500 people in crisis were fed. There is need to purchase specialist software. Also, a paid manager will be needed to replace Outi, who has been working on voluntary basis. For two days a week, this might cost £5,000 to £6,000 a year. Jane Claxton emphasized the need for considering sustainability and suggested that part of the manager's remit should be to seek funding from agencies referring to the Food Bank. Outi agreed.</p>	

	<p>(d) <i>Worthing Churches Homeless Prjojects</i>: Alison Gurney reported that funding had been used to purchase a web-based system, <i>Link Client Recording System</i>, which obviates the need for a hardcopy file to accompany a client who moves to another project. So far, £17,000 has been spent, including staff training. A yearly licensing cost of £5,000 is to be borne by WCHP.</p> <p>Jane Claxton, using her experience of SRB delivery, made the observation that thought needed to be given to the sustainability of any project, so as to avoid the possibility of an abrupt end, with more harm than good having been done.</p>	
<p>5.</p>	<p>Sub Group Reports</p> <p>(a) <i>Transport and Environment Partnership</i></p> <p>The Partnership had received a presentation on the West Sussex Greening Campaign by the Manager of the Sustainability Centre. The challenge will be to achieve community involvement in a district without parish councils.</p> <p>Chris Parkin of the Environment Agency had updated the Partnership on the steps being taken to improve the quality of bathing water (much raised) which still has not reached blue flag status. Low level contamination is likely to be from surface water drainage and of animal origin; tests to identify species are to be carried out.</p> <p>Schools which made school travel plans did not all participate in survey to establish effectiveness. Reason for this is being sought.</p> <p>(b) <i>Crime & Disorder Reduction Partnership</i></p> <p>No information available.</p> <p>(c) <i>Health & Wellbeing Partnership (H&WB)</i></p> <p><i>i. Choosing Health</i></p> <p>H&WB has spearheaded arrangements for allocation of 'Choosing Health' funding to a total value of £50,000.</p> <p><i>ii. Taxi voucher scheme</i></p> <p>H&WB had discussed the final report on the pilot taxi voucher scheme. Funding of £33,000 had been suggested as necessary to develop the scheme further, but H&WB judged it necessary to resolve various issues beforehand, including the need to ensure there are no overlaps in funding between that scheme and other initiatives. To achieve this, it would be necessary to produce a mapping of private and voluntary transport services, highlighting service and funding needs. WSCC Adult Services had offered £10,000 to enable the scheme to continue its present operations while concerns raised were investigated.</p> <p>H&WB now sought the services of the Transport and Environment Partnership to undertake the mapping exercise. However, Julian Carrington and Roger Foregard explained that T&EP was not resourced for such an undertaking; a technical piece of work of this significance needed to be undertaken by an officer or a consultant.</p> <p>(d) <i>Children and Young People Forum</i></p> <p>Now well established, and has achieved successful amalgamation with WBC group, but no lead organisation identified yet.</p>	

	<p>Most recent meeting addressed: children at risk, Community Sports Network, Summer activities programme, Choosing Health, My Place funding, Directory of activities for young people, disparity between the needs of children & young people in Worthing and allocation of resources to the area.</p> <p>There is need to move chairmanship on; email election of independent chair to be organised.</p> <p>iii. Think Tank</p> <p>Rating system for concepts is being drawn up. Questionnaires distributed to members for completion and return via Norma Ndoping by 18 July.</p> <p>(f) LAA Delivery & Development Group</p> <p>Has allocated underspends from current and completed projects.</p> <p>'Choosing Health' panel to consider 11 bids on 11 June.</p> <p>To participate in use of cohesion funding made available to WBC.</p>	All
6.	<p>LAA Outcome 22 DVD</p> <p>Available from Julian Carrington.</p>	
7.	<p>Standing items</p> <p>(a) Masterplan: A leaflet was distributed.</p> <p>(b) Coastal West Sussex 21st Century: No information available.</p> <p>(c) County Local Committees: Discussion had centred on: the Guildbourne Centre; 'Talk with us' website; Traffic Regulation Orders, of which only 14 could be funded.</p>	
8.	<p>Other business</p> <p>(a) Julian Carrington leaving:</p> <p>James Appleton announced that Julian Carrington would be moving to a new post and that subsequent arrangements were under discussion. A meeting was to take place with John Rogers and Natalie Brahma-Pearl.</p> <p>(b) PtP session at Adur on Performance Management:</p> <p>Natalie Brahma-Pearl extended an invitation to a PtP session on Performance Management at Adur on 16 June.</p> <p>(c) Thanks to Julian Carrington:</p> <p>Roger Foregard expressed the appreciation of the Transport & Environment Partnership for all Julian's support, and the Chair extended the warm thanks of the whole LSP for Julian's work on its behalf.</p>	
	<p>Confirmation of Dates of meetings</p> <p>(d) Steering Group: Wednesday 24th September, 2.30 pm</p> <p>(e) Partnership Event: Date to be agreed.</p>	