

**MEETING OF WORTHING TOGETHER LSP ON
WEDNESDAY 16TH SEPTEMBER
IN THE GORDON ROOM, WORTHING TOWN HALL**

1. Attendance, apologies and introductions

WORTHING TOGETHER CHAIR	√	Jane Claxton
PARTNERSHIPS		
Voluntary Sector Forum	√	Julia Carrette
Crime & Disorder Reduction Partnership	√	Andy Tonks
Economic Development and Regeneration Pshp	A	Tina Tilley
Health and Wellbeing Partnership	√	Debra Balfour
Learning Network		
Worthing Arts Council		
Children & Young People Forum	A	Sue Bull
Transport & Environment Partnership	A	VACANT
Churches Together in Worthing	√	Mike Tyler
Worthing Community Partnership	√*	Jane Claxton
LOCAL AUTHORITIES		
Worthing Borough Council	√ √ √	Cllr Joan Bradley Cllr John Rogers Cllr Bob Smytherman
West Sussex County Council	A	VACANT Sue Couchman (non-voting)
OTHER MAJOR ORGANISATIONS		
West Sussex PCT	√ A	Debra Balfour Peter Hayward
Environment Agency		Carina Strutt
West Sussex Fire & Rescue Service	√*	Andy Tonks
Sussex Police	A	Chief Insp Howard Hodges
SUPPORTING OFFICERS		
Worthing and Adur Councils	√	Andrew Gardiner
Worthing and Adur Councils	√	Tina Favier
Worthing and Adur Councils	√	Ruth Goldstone
WBC	A	Amanda Lowes

* Previously recorded on the record of attendance, i.e. member represents more than one partnership/organisation

2. Minutes of previous meeting and matters arising

Minutes agreed as a true record.

Action: Ruth to write to organisations who have missed two or more and stress the importance of buy-in from partners, to find out if the meetings could accommodate them any better, and request sending a substitute if they cannot attend a meeting.

Action: Ruth to find out about progress with the Councils' climate change strategy.

Action: RG to prepare an update summary of how the LAA1 funded LNIA projects have progressed.

11a Jane wished to clarify that the Community Chest is distributed via the Worthing Community Partnership.

Mike updated that the participatory budgeting project has now been set up in Southampton.

Andrew outlined the participatory budgeting event which will take place in Adur. The Council has provided £100,000 from capital budgets, and voluntary and community groups will be able to bid for projects of between £10-30k for capital projects, and there will be £20k available for smaller non-capital project bids.

Action: Andrew to give Ruth report on this which was agreed by Adur Council.

Julia commented that there are a number of grants available locally and that they could be more effective and useful to voluntary groups if they were joined up.

11b Family Intervention Project for Adur and Worthing. To be able to run this project, Tina is trying to secure funding from West Sussex County Council that they have available through the 'Think Family' stream from Government.

Cllr Smytherman declared an interest.

Action: Ruth and Tina to draft a letter on behalf of the LSP to lobby WSCC to allocate the funds needed to run the project. Copy to Nola Hendon, Chair of CYP select office, and Pat Arculus.

Action: Andrew to contact WSCC finance to clarify whether the funding already secured for the FIP (from LAA1) has a deadline to be used, or can be carried forward indefinitely.

Action: TF to circulate draft Family Intervention Project report when it is finalised.

Clr Smytherman said he was pleased to read about the possibility of participatory budgeting,

11c Action: Ruth to request that Dan Thompson sends information on the work that Worthing Arts Council are undertaking which was awarded Council funding.

Mike reported that there will be a further community event in Northbrook and West Durrington on October 31st. A community development partnership for the ward is being looked at, to bring together agencies who want to work on projects in the area.

Action: Mike to send Ruth details of the community event for circulation.

3. Community Wellbeing Team

Tina explained that the Community Wellbeing Team for Adur and Worthing authority areas carries out sports, arts, and community development work, as well as support for the two LSPs through the community planning team. As this has brought together officers from two authorities, there is still some harmonising of roles which is taking place – some officers are now joint roles covering both authorities.

Tina is preparing a document on what the community wellbeing team is and does.

Kevin Skepper is the new WBC cabinet member for health, community safety and wellbeing.

4. Local Neighbourhood Improvement Area plan

Ruth circulated the latest draft of the LNIA plan. Some projects are joint across both Adur and Worthing, and some are only for one area or the other. Where projects are joint, the

allocation of the funding is split evenly, ie if the project has been provisionally allocated £10,000, then that would be £5,000 from each LSP budget.

Andrew reminded the group that of the seven priorities headed in the plan, the first three link to local indicators included in the Local Area Agreement, and as such consideration should be given of how to address them.

It was agreed to set up an appraisal panel to look at each project and check whether this would be replacing/topping up money that should be provided from elsewhere.

Comments on each proposed project:

Parenting – need to ensure that this does not overlap with Sure Start work.

Skills fairs – no comments

Extra support for getting back into work – Cllr Smytherman declared an interest in Mind who potentially could be a partner in Worthing.

Fuel poverty worker – it was felt that £40,000 was a high cost for a full time worker. It will be left as is for now and can be looked to see if it could be reduced when the appraisal panel meets.

Smoke alarms – Andy explained that the alarms they fit have a ten-year non-removable battery. They have had £5k in the past from the County Local Committee for fire alarms. This proposal will be checked at appraisal.

Debt advice and promotion of credit unions – Jane declared an interest in the credit union work. The two were felt to be different projects, so it was agreed to separate the two on the plan.

Primary school work-related activities – need to check at appraisal that this is not normally/could be funded by FSB.

Mentoring for children in care – Debra explained further that this would be a pilot working with children's homes which will gather evidence for a possibly larger project. It will work with children's homes across the areas as it would not be an effective project to only work with those located in LNIAs.

Delivery of cohesion projects – Andrew gave further information that the community cohesion worker is funded for three years through an Area Based Grant and that this funding could help deliver the issues discovered through their work. Community development support was raised as a way to help address cohesion issues, especially those of communication and alcohol misuse. Mike suggested that £20k could be allocated to West Durrington Community Engagement Partnership to employ a worker to address cohesion and community development in that area. It was decided this project would have to be worked up carefully and looked at by the appraisal panel – the plan will be reworded to reflect this intent, with £40 allocated.

All projects were approved on a provisional basis and subject to the changes agreed above.

Action: Tina and Ruth to prepare and circulate a brief proposal for an appraisal panel of approx 6 people and a scoring framework, to be circulated. The panel would bring their recommendations back to the Steering Group for final 'sign off'.

5. Sub-group feedback

Health and Wellbeing Partnership – Debra updated that the Adur and Worthing HWBPs continued to meet jointly and to discuss their priorities and issues to feeding into the SCS and LNIA plans. There was a special one-off meeting today looking at the statistical picture of the areas and priorities they show for health and wellbeing. A sub-group is steering the development of the health and wellbeing centres.

Children and Young People's Forum - Ruth updated on behalf of Sue Bull. The last meeting in June discussed the Common Assessment Framework (CAF) and the needs of looked after children which were deemed to be priorities for the group to focus on. The West Sussex lead on CAF will be attending the next meeting in October and a sub-group has been set up to consider looked after children.

6. Community development review

Tina explained that a subgroup had been developed with the help of the community development organisation 'Sostenga'. There is a need to better join up community development and the LSPs. They would like to be able to prepare some principles of community development that all partners can sign up to. Community development within Councils often gets cut when economies are being made, and Tina is keen to demonstrate the importance of keeping it. A short report and principles will be produced for LSPs so that they can discuss and sign up.

7. Joint Adur-Worthing Sustainable Community Strategy

Ruth and Tina updated that much work is taking place behind the scenes. Governance of the SCS will need to be clarified, and the structure of the LSPs may need to be adapted.

8. Community cohesion and tension monitoring group

Tina circulated copies of her presentation and talked through it. John Kelly is the new Community Cohesion officer for the Councils. His work will have lots of links into partners' work.

A mapping exercise will take place as soon as possible. It is important to do this to have baseline data, as data is very poor at the moment.

Mike said that Churches are in touch with 5-10% of the Worthing community and that liaison with faith groups was key to improving cohesion.

Action Mike to liaise with John Kelly during the mapping process.

9. Dates of future meetings

Jane will aim to have the Steering Group meetings finishing by 6pm.

Andrew enquired whether other partners would like to host a future meeting, or had suggestions for alternative venues. Debra volunteered the PCT after swine flu had passed (Spring 2010).

Action: Ruth to look into venues and circulate a meeting date and venue for January.

10. Any other business